

PUBLIC HEALTH

POLICY DESCRIPTION FORM

Department/Group: Public Health/HSS Budget Code: AAA-PHL
 Title: Restoration of Environmental Health Services Position

PRIORITY: Rank 8 of 11 FUNDING: Full Year ☒ Other ☐ _____ Months

ITEM STATUS: Restoration ☒ Program Change ☐ Workload ☐

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

See Attached.

	<u>2003-04</u>	<u>Ongoing 2004-05</u>
APPROPRIATIONS		
Salaries & Benefits (attach additional page if required)	\$ 64,077	\$ 64,077
CLASSIFICATIONS		
<u>Budgeted Staff</u>	<u>Title</u>	<u>Amount</u>
0.8	EHS III	64,077
Services & Supplies		
Other (specify) _____		
Equipment		
FIXED ASSETS		
<u>Item</u>	<u>Amount</u>	
_____	_____	
_____	_____	
_____	_____	
Reimbursements (specify) _____		
Total:	\$ 64,077	\$ 64,077
REVENUE (specify source)		
Fees/Permits _____	64,077	64,077

Total:	\$ 64,077	\$ 64,077
LOCAL COST	\$ 0	\$ 0

PUBLIC HEALTH

Policy Item #8 of 11 - Environmental Health Services Positions

Our Environmental Health Services Division has one vacant funded position that it would like to retain. The position is completely fee funded.

The Environmental Health Specialist III position is needed to maintain the staffing to meet the demand of the necessary inspections and investigations for compliance with applicable laws and regulations in the Community Health Program. The EHS III serves as an expert consultant in the interpretation and implementation of environmental health laws and regulations. This position requires specific knowledge and training and requires certification as a Registered Environmental Health Specialist.

Examples of the duties of an EHS III include coordinating with other agencies specialized monitoring, mitigation, and enforcement activities; developing and reviewing proposals; ensuring compliance with codes; and making recommendations for corrective action. Coordinating preparation of court cases for enforcement of environmental health laws; document information of enforcement actions, office or court hearings; conducting research and field investigations for preparation of environmental impact reports; and preparing position reports regarding environmental health aspects.

This position was not actively being filled at the time the Board took action to delete vacant positions because the department was working with Human Resources to develop a new list of candidates. EHS has been actively participating with Human Resources to recruit and establish a new list of qualified candidates. Recruitment for this position (#08320) began in January as the previous list of applicants has expired. Human Resources is in the process of scheduling a written test for the qualified candidates.